



ADMARC LIMITED

INVITATION TO BID (ITB) FOR SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF PRE-PACKAGING EQUIPMENT AND RICE COLOUR SORTER BY NATIONAL COMPETITIVE BIDDING (NCB)

PROCUREMENT REFERENCE NUMBER: ADMARC/NCB/FACT/PLANTS/03/2025

Date of Issue: Friday, 7th March 2025

1. ADMARC Limited is inviting sealed bids from eligible bidders for supply, delivery, installation and commissioning of the following:

Lot Number	Description	Quantity	Delivery Period
1	Pre-packaging Equipment	01	12 Weeks
2	Rice Colour Sorter	01	12 Weeks

2. Bidding will be conducted in accordance with the open tendering procedures contained in the Public Procurement and Disposal of Assets Act (2017) and Public Procurement Regulations (2020) of the Republic of Malawi and is open to all bidders.
3. Interested eligible bidders may obtain further information from ADMARC Limited and inspect the bidding documents at the address given below at 6(a) from **07:30am to 4:30pm** from **Monday to Friday**.
4. A complete set of Bidding Documents in English may be purchased by interested bidders at 6(b) below upon payment of a non-refundable fee of **Ten Thousand Kwacha (MK10,000.00)**. The mode of payment will be through ADMARC Limited National Bank Account Number 2089033, at Customs Road Branch.

5. Sealed bids clearly marked on the outer envelope with bid description and procurement reference number must be deposited in the Tender Box at the address indicated at 6(c) below at or before **2:00pm on Monday, 7th April 2025**. Late bids shall be rejected and returned to the bidder unopened. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 6(d) at **2:00pm on Monday, 7th April 2025**.

6. Addresses:

(a) Documents may be inspected and issued:
Procurement and Asset Disposal Unit
ADMARC Limited
Corner Tsiranana Road
P.O. Box 5052
LIMBE
Email: procurement@admarc.co.mw

(b) Proof of payment will be made through:
Senior Accountant's Office
ADMARC Limited
Corner Tsiranana Road
P.O. Box 5052
LIMBE

(c) Address for submission of Bids:
Main Reception
ADMARC Limited
Corner Tsiranana Road
P.O. Box 5052
LIMBE

(d) Address for opening of Bids:
ADMARC Limited Corporate Marketing Board Room
ADMARC Limited Head Office
Corner Tsiranana Road
LIMBE